

## **Online Application for Transposition of Entry in Electoral Roll [FORM 8A]**

Transposition means changing of Electoral Roll entry from one Part No to another Part No in same Assembly constituency. Elector has to file Form 8A for the same.

Form 8A link can be opened in 2 different ways as described below:

1. Click on the “Highlights” as shown in figure 1.



Figure 1

2. Click on “Online Applications” menu and navigate to “Transpose Your Record” as shown in figure 2.



Figure 2

Form 8A with overlapped instructions to follow up will open as show in figure 3.

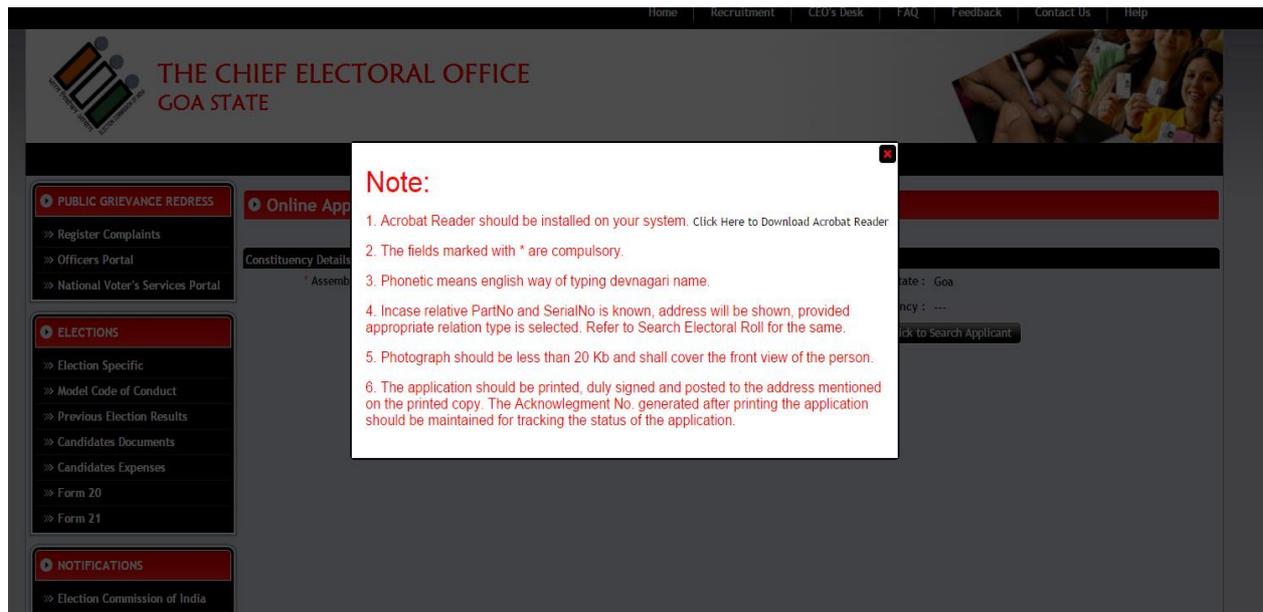


Figure 3

Read all instructions carefully and click on close button to start with Form 8A entry as show in figure 4.

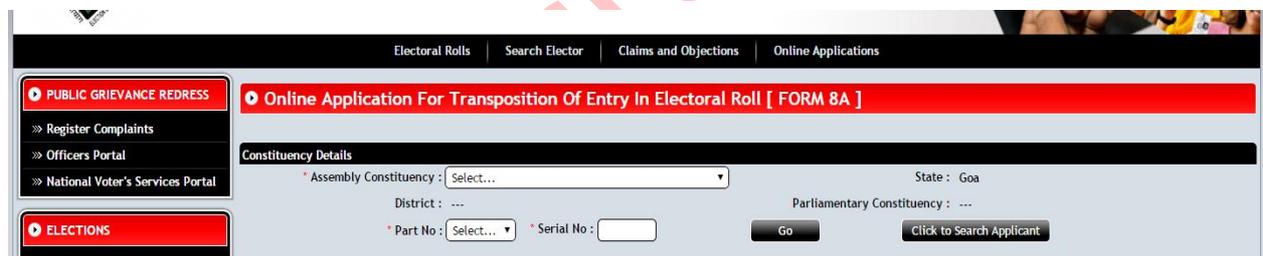


Figure 4

Here elector details can be populated in two different ways as described below.

- a. Select Assembly Constituency, Part No and Serial No of elector if know and click on “Go” button. Form with elector basic details will be populated as show in figure 7.
- b. Select assembly Constituency and click on “Click to Search Applicant” button to search elector.

A popup will be opened as show below in figure 5.

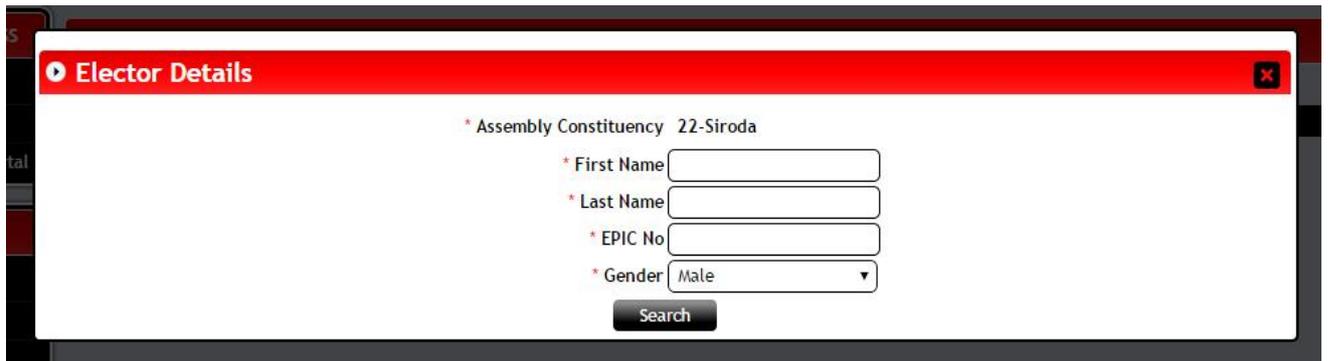
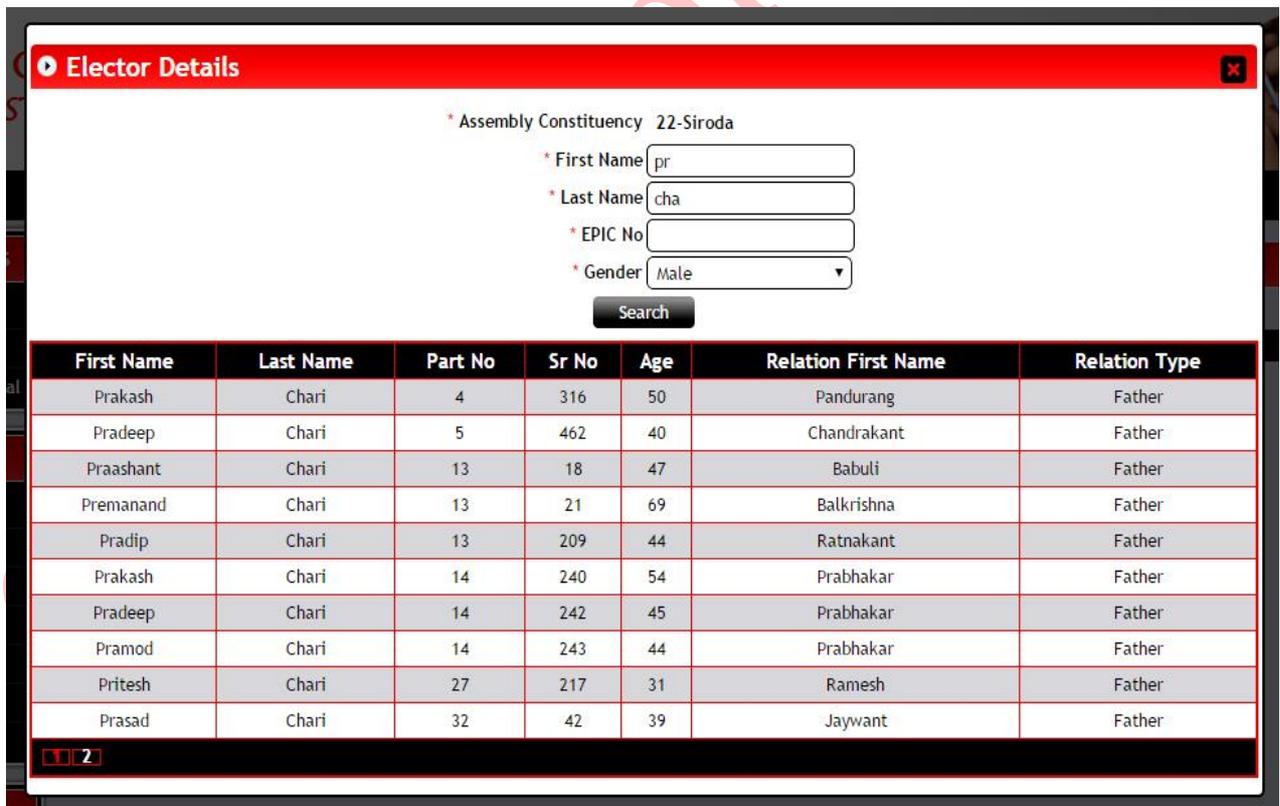


Figure 5

This Applicant search can be achieved by entering any of the below values:

- i. First Name, Last Name and Gender Or
- ii. EPIC No and Gender

Enter search criteria and click on “Search” button to populate elector details as shown in figure 6.



First Name	Last Name	Part No	Sr No	Age	Relation First Name	Relation Type
Prakash	Chari	4	316	50	Pandurang	Father
Pradeep	Chari	5	462	40	Chandrakant	Father
Praashant	Chari	13	18	47	Babuli	Father
Premanand	Chari	13	21	69	Balkrishna	Father
Pradip	Chari	13	209	44	Ratnakant	Father
Prakash	Chari	14	240	54	Prabhakar	Father
Pradeep	Chari	14	242	45	Prabhakar	Father
Pramod	Chari	14	243	44	Prabhakar	Father
Pritesh	Chari	27	217	31	Ramesh	Father
Prasad	Chari	32	42	39	Jaywant	Father

Figure 6

Select your relevant entry row, which will navigate to form with elector basic details as show in figure 7.

### Online Application For Transposition Of Entry In Electoral Roll [ FORM 8A ]

**Constituency Details**

\* Assembly Constituency : 22-Siroda State : Goa  
District : North Goa Parliamentary Constituency : South Goa  
\* Part No : 27 \* Serial No : 217

**Details Of The Person Whose Entry Is To Be Modified (Transposed)**

Name : Pritesh Surname : Chari  
EPIC No : HFF0400010  
Section : Sec No.7 Near Vithal Temple shiroda  
\* Relation :  Father  Mother  Husband  
\* Relative First Name : Ramesh \* Relative Surname : Chari

**Particulars Of Present Place Of Ordinary Residence & Transposition Details**

\* Part No : Select...  
\* Section : Select...  
\* Area Type : Select... \* Village / Town : Select...  
\* Post Office : Select... \* Pin Code :  
\* Tehsil / Taluka : Select...  
\* House No :  
Phonetic : Devnagri :  
Extra House No :  
Phonetic : Devnagri :  
Locality / Area :

**Period of Continuous Residence At The Above Address**

\* Years : \* Months :

**Applicant's Other Details**

\* Email :  
\* Mobile No : 8411004908  
Aadhaar No :  
Name In Aadhaar :  
\* Place :  
\* How did you know about this Site? : Select  
Photo : Choose File No file chosen

**Captcha**

Captcha Image :    
\* Type Characters : (Case Sensitive)  
Save Reset

Figure 7

**Constituency Details and Details of the person whose entry to be modified (Transposes)** section on the form is auto populated. Here **Relation, Relative First Name** and **Relative Surname** can be modified if required by the elector as show in figure 8.

The screenshot shows a web form with two main sections. The first section, titled "Constituency Details", contains the following information: Assembly Constituency: 22-Siroda, District: North Goa, Part No: 27, Serial No: 217, State: Goa, and Parliamentary Constituency: South Goa. The second section, titled "Details Of The Person Whose Entry Is To Be Modified (Transposed)", contains: Name: Pritesh, Surname: Chari, EPIC No: HFF0400010, Section: Sec No.7 Near Vithal Temple shiroda, Relation: Father (selected), and Relative First Name: Ramesh, Relative Surname: Chari. Fields marked with an asterisk (\*) are mandatory.

Figure 8

Fields marked with \* in the form are mandatory. If “Save” button hit leaving mandatory fields blank will result in error. Colour of corresponding input box will turn to light pink indicating that the field is mandatory, as show in figure 9.

The screenshot shows a web form with three main sections. The first section, titled "Particulars Of Present Place Of Ordinary Residence & Transposition Details", contains: Part No: 1, Section: Sec No.1 Kazarwada Betora, Area Type: Village, Village / Town: Betora, Post Office: Betora I.E., Pin Code: 403409, Tehsil / Taluka: Ponda, House No: (blank), Phonetic: (blank), Devnagri: (blank), Extra House No: (blank), Phonetic: (blank), Devnagri: (blank), and Locality / Area: (blank). The second section, titled "Period of Continuous Residence At The Above Address", contains: Years: (blank) and Months: (blank). The third section, titled "Applicant's Other Details", contains: Email: (blank), Mobile No: 8411004908, Aadhaar No: (blank), Name In Aadhaar: (blank), Place: (blank), How did you know about this Site?: Select, and Photo: Choose File No file chosen. A placeholder for a photograph is shown with the text "Photograph Available". Fields marked with an asterisk (\*) are mandatory.

Figure 9

In case if selected new Part No and old Part No of elector is same than error message will be popped up indicating that the new part no has to be different of the old Part No as show in figure 10.

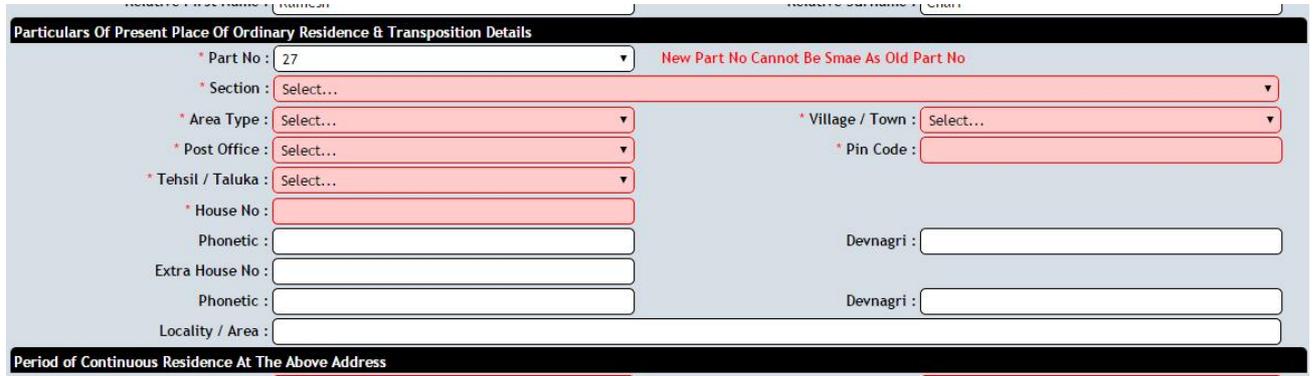


Figure 10

Type in correct Captcha characters. Use “Refresh” button to generate new captcha characters. If captcha characters from the image and captcha characters from the textbox does not matches than error is popped up as show in figure 11.



Figure 11

Finally click on “Save” button to save your online Form 8A application. Once the Application gets saved you will receive an **Acknowledgement No** as show in figure 12 and a **Report** will be generated and opened in another tab as show in figure 13a, figure 13b, and figure 13c.



Figure 12

**FORM 8A**

[See rule 13(4) and 26)]

<b>Online Application for transposition of entry in electoral roll</b>			
Kindly note the Acknowledgment No & Name(in Details of person whose entry is to be transposed) for tracking the form status submitted online		AC No.	Part No.
		Section No.	
<b>Acknowledgment No.:</b>			
<p>To</p> <p style="text-align: center;">The Electoral Registration Officer, Assembly Constituency,</p> <p>Sir,</p> <p>I request that entry in the electoral roll for the above mentioned Constituency relating to Myself /person-named below should be transposed to the relevant part of the roll in this constituency. Particulars of the entry to transposed are given below:</p>			
<b>I. Details of person whose entry is to be transposed:</b>	Name	Surname (if any)	
	Part number:	Serial number :	Elector's Photo Identity Card number (if issued):
<b>Name</b>	Name	Surname (if any)	
<b>II. Particulars of present place of ordinary Residence (Full address)</b>			
House/ Door number:			
Street/ Area/Locality/ Mohalla/Road:			
Town/ Village:			
Post Office:			
Tehsil/ Taluka/Mandal/ Thana:		Pin Code:	
District:			
<b>III. Period of continuous residence at the above address on the date of application</b>		Years:	Months:
<b>IV. Part number to which the entry has to be transposed (if known)</b>			
<b>V. Details of applicant:</b>	Name	Surname (if any)	
	Part number :	Serial number:	Elector's Photo Identity Card number (if issued):

Note: Submit the filled form to the above mentioned address within 7 days from the date of application .

Figure 13a

<b>VI. Declaration</b> I hereby declare that the facts and particulars mentioned above are true to the best of my knowledge and belief.	
Place:	<div style="border: 1px solid black; width: 150px; height: 60px; margin: 0 auto;"></div>
Date:	
Mobile No:	
E-mail I.D:	
Signature or thumb impression of the applicant	

***A) Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under Section 31 of the Representation of the People Act, 1950 (43 of 1950).***

<b>Details of action taken (To be filled by Electoral Registration Officer of the constituency)</b>
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The application of Shri./Smt./Km. for transposition of entry relating to himself/herself in the electoral roll in Form 8A has been accepted\*/rejected\*.

Detailed Reason for \*acceptance or \* rejection [under or in pursuance of rule 26(4)\*].

Place: Date:	Signature of Electoral Registration Officer	(Seal of Electoral Registration Officer)
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\* Strike out the inappropriate alternative

**Remarks of Field Level Officers (e.g BLO, Designated Officer, Supervisory Officer)**

Figure 13b

**Intimation of action taken**  
**(Section-II of the page is to be filled by Electoral Registration Officer of the constituency and to be posted to the applicant on the address as given by the applicant in Section-I)**

----- First Fold -----

Section-I

Postage Stamp to be affixed by the Electoral Registration Authority at the time of dispatch

The application in Form 8A of Shri./Smt./Km.

Full Address

House/ Door number:	
Street/ Area/Locality/ Mohalla/Road:	
Town/ Village:	
Post Office:	
Tehsil/ Taluka/Mandal/ Thana:	Pin Code:
District:	

----- Second Fold -----

Section-II

has been \_\_\_\_\_

- (a) accepted and the name of Shri./Smt./Km. has been deleted from Part No.....and registered at Sr.No.....in Part No.....of AC No.....
- (b) rejected for the reason.....

Date.....

Electoral Registration Officer.  
(Address) Assembly Constituency,

----- Perforation for detachment -----

**Receipt for application**

Received the application in Form 8A of Shri./Smt./Km.

Address H No.,

,,,

Post: , Pin :

AC No.	Part No.	Section No.

**Acknowledgment No.:**

Date.....

Signature of the officer receiving the application on behalf of the Electoral Registration Officer  
(Address).....

Figure 13c

The application should be printed photograph is to be pasted if not printed, duly signed and posted to the address mentioned on the printed copy. The Acknowledgment No. generated after printing the application should be maintained for tracking the status of the application.

Chief Electoral Officer